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| Agenda Item: | Communications Report |
| Meeting Date: | Monday, 2 June 2025 |
| Contact Officer: | Communications & Community Engagement Officer |

The purpose of this report is to update Members on various communication matters.

Current Situation

June Newsletter

This will be issued on or around 30th June 2025 and will contain news items from the last quarter. It will be online and A5 printed copies will be available in 1863 and officers will deliver some to the Care Homes as one of the proposed Community Engagement Strategy suggested elements.

Welcome to Witney Guide

The guide has been on hold over a busy few months but will now be scheduled in as tasks for the Communication and Community Engagement Officer, Administrative Support Assistant Communities and Planning and Administration Assistant – Communications & Engagement.

Social Media Policy Review

This item is pending due to the time taken for arrangements for the VE Day 80th Anniversary.

Press Coverage

Latest press coverage information from January 2025 has been prepared by the Administrative Assistant – Communications and Engagement and is attached as **Appendix A**.

The CCEO has noted that the town's VE Day 80th Anniversary celebrations were not covered by the local newspaper.

Impact Assessments

The Town Council has a duty to consider the effects of its decisions, functions and activities on equality, biodiversity, and crime & disorder. Consideration should also be given to effects on the environment, given the Council's Climate Emergency declaration in 2019.

- a) Equality – providing a hard copy of the newsletter on addition to the digital format provides an opportunity for those not online to read the information.
- b) Biodiversity – no direct implications.
- c) Crime & Disorder – no direct implications.
- d) Environment & Climate Emergency – no direct implications.

Risk

In decision making Councillors should give consideration to any risks to the Council and any action it can take to limit or negate its liability.

Social Value

Social value is the positive change the Council creates in the local community within which it operates.

Recommendations

Members are invited to note the report and press coverage.